



Agenda Posted: 11/10/15 SP
Amended Posted: 11/17/15 SP

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF FUNERAL SERVICES

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PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, November 17, 2015 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
APPROVED:	

AMENDED AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 September 22, 2015
- 3.0 **UNFINISHED BUSINESS** -- None
- 4.0 **NEW BUSINESS**
 - 4.1 RATIFICATION OF LICENSURE -- None
 - 4.2 REVIEW OF RESIDENT INTERN REPORTS -- None
 - 4.3 REVIEW OF APPLICATIONS FOR LICENSURE
 - 4.3.1 Evans W. Smith Funeral Services – Funeral Establishment
 - 4.3.2 Robert Wilk, Funeral Director*
 - 4.4 REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL
 - 4.4.1 Procino-Wells & Woodland, LLC
 - 4.4.1.1 Three Phases of Estate Planning, August 12, 2015, Requesting 3 CEUs
- 5.0 **COMPLAINT UPDATES AND CONSENT AGREEMENTS**
 - 5.1 COMPLAINT UPDATES -- None
 - 5.2 HEARING OFFICER RECOMMENDATIONS – None
 - 5.3 CONSENT AGREEMENTS – None
- 6.0 **CORRESPONDENCE** -- None
- 7.0 **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**
 - 7.1 Laura Smith – Funeral Internship Question
 - 7.2 Outline of Approach to Rules and Regulations*
- 8.0 **PUBLIC COMMENT**

9.0 **NEXT MEETING** – Tuesday, January 26, 2016 at 10:00 a.m., Second Floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, DE 19904

10.0 **ADJOURNMENT**

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.